

EXAMINATION REQUEST FORM

APPLICANT INFORMATION

Name of Instructor:

Department:

School Address:

City/State/Zip:

Country:

Email:

Phone:

TITLE INFORMATION

Title:

Course Number:

Course Title:

Estimated Enrollment:

Decision Date:

Term Course will be offered:

POLICY

An examination copy of a textbook will only be sent to a lecturer who wishes to consider adopting the book for a course. The instructor will have 45 days to review the book and at the end of that period, the book may be purchased, returned in resaleable condition, or retained free of charge if adopted and added to a reading list. The lecturer will be billed initially but the invoice will be cancelled upon receipt of an order from the university or its bookstore for courses with a minimum of 12 students. Your examination copy will be mailed to you in 1-2 business weeks.

Signature:

Date:

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Binghamton, NY 13902

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